



Private Bag X15 | Halfway House | 1685  
 ☎ +27 (0)11 312 5171 | 📠 +27 (0)11 312 5161  
 📞 +27 (0)86 514 9673 | ✉ info@sapi.org.za  
 🌐 www.sapi.org.za

## APPLICATION FOR MEMBERSHIP

**PLEASE READ THE FOLLOWING CAREFULLY BEFORE COMPLETING THIS APPLICATION**

**CORPORATE**

A person who holds a planning qualification from a recognised tertiary education institution.

**ASSOCIATE**

A person who does not hold a planning qualification, but who has an established working relationship with the profession.

**RETIRED**

A person who has ceased to practice as a Planner, but wishes to retain an interest in the profession.

**STUDENT**

A person who is enrolled with a recognised tertiary education institution to study for a degree or diploma in Planning.

**PARTICULARS OF APPLICANT**

Type of membership	Corporate	<input type="checkbox"/>	Application status	New application	<input type="checkbox"/>
	Associate	<input type="checkbox"/>		Membership upgrade	<input type="checkbox"/>
	Student	<input type="checkbox"/>		Transfer of region	<input type="checkbox"/>
	Retired	<input type="checkbox"/>		Change of address	<input type="checkbox"/>

**Biographical Details**

Title \_\_\_\_\_ First Name(s) \_\_\_\_\_

Initials \_\_\_\_\_ Last Name \_\_\_\_\_

Identity Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Contact Details**

Home (\_\_\_\_) \_\_\_\_\_

Work (\_\_\_\_) \_\_\_\_\_

Fax (\_\_\_\_) \_\_\_\_\_

Cell \_\_\_\_\_

**General Details**

Language \_\_\_\_\_

Employer \_\_\_\_\_

Position Held \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Membership fees**

**Registration Fee: R 100.00 (non-refundable)**

Corporate Member: R 600.00 (excl VAT)

Associate Member: R 600.00 (excl VAT)

Retired Member: R 150.00 (excl VAT)

Student Member: R 0.00, only a once-off registration fee

**Postal Address**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Region**

- Eastern Cape – Eastern
- Eastern Cape – Western
- Free State
- Gauteng
- KwaZulu-Natal
- Limpopo
- Mpumalanga
- North West
- Northern Cape
- Western Cape

**Physical Address**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SAPI Banking Details**

**South African Planning Institute**  
 Acc. No.: 404 620 9634  
 Bank: **ABSA Horison**  
 Branch code: 632-005  
**Please use your Initials and Surname as a reference.**

***For Office Use Only***

*Date received:* \_\_\_\_\_

*Received all documents:* \_\_\_\_\_

*Date approved by Region:* \_\_\_\_\_

*Date approved by National:* \_\_\_\_\_

*Membership No.:* \_\_\_\_\_



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## APPLICATION FOR MEMBERSHIP

### Additional notes / Comments

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### Recommendation from a registered SAPI Member (if possible)

Full name and  
Surname

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Contact number

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### DECLARATION

I undertake to abide by the Constitution and Rules of the Institute and to promote the Aims and Objectives of the Institute.

I declare that all the particulars given in this application form are true and correct.

Signed (signature) \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

### **PROCESS OF MEMBERSHIP APPLICATION OF THE SOUTH AFRICAN PLANNING INSTITUTE (SAPI)**

1. Submit the completed membership application form to National Office by mail, Private Bag X15, Halfway House, 1685, by fax, (011) 312 5161, or by e-mail, [info@sapi.org.za](mailto:info@sapi.org.za). The following documentation must accompany the membership application form:
  - Proof of payment of the registration fee, R 100.00;
  - A certified copy of the applicant's Identity Document;
  - Certified copies of all qualifications;
  - The applicant's Curriculum Vitae; and
  - If applying for Student membership, a certified copy of the applicant's proof of registration at the tertiary institution.
2. Upon receipt of the membership application and all supporting documentation, the National Office will acknowledge receipt in writing. The National Office will also verify the applicant's details, check the membership database and confirm payment of the registration fee.
3. A copy of the membership application will then be forwarded to the Regional Committee for their consideration and recommendation. The Regional Committee will provide National Office with their recommendation.
4. The Chief Executive Officer, with delegation from the National Board during its meeting on 21 September 2011, will finalise the membership application as per the recommendation of the Regional Committee.
5. The National Office will notify the applicant of the National Board's resolution in writing. A membership number will be allocated to the approved membership application and the membership database will be updated.
6. The National Office will issue a membership certificate, which, together with a copy of the Constitution and Rules of the Institute, will be sent by registered mail to the applicant.